



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution		Arihant College of Arts, Commerce and Science, Camp, Pune
• Name of the Head of the institution	Dr. Kanchan Shinde	
• Designation	Incharge Principal	
• Does the institution function from its own campus?	No	
• Phone no./Alternate phone no.	02067240909	
• Mobile no	9922461740	
• Registered e-mail	principal.acacsc@gmail.com	
• Alternate e-mail	kanchan@arihantacs.edu.in	
• Address	Solapur Bazar Road, Next to pulgate bus stand, camp	
• City/Town	Pune	
• State/UT	Maharashtra	
• Pin Code	411001	
2.Institutional status		
• Affiliated /Constituent	Affiliated	
• Type of Institution	Co-education	
• Location	Urban	

• Financial Status	Self-financing				
• Name of the Affiliating University	Savitribai Phule Pune University				
• Name of the IQAC Coordinator	Mrs. Sofeen Sayyed				
• Phone No.	9923199033				
• Alternate phone No.	02067240921				
• Mobile	7276404730				
• IQAC e-mail address	iqac.camp@arihantacs.edu.in				
• Alternate Email address	sofeen@arihantacs.edu.in				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://arihantcollege.ac.in/				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://arihantcollege.ac.in/wp-content/uploads/2022/03/Academic-Calendar-2020-21_compressed.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.07	2021	31/03/2021	30/03/2026
6.Date of Establishment of IQAC			20/04/2021		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	3	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>1.Strengthened the initiatives of Career Guidance and Placement Cell (CGPC) towards greater consolidation for the growth of students .Various sessions like Career opportunities in abroad, English, Career pathway for graduates, mission competitive examination ,career latitude in hospitality industry ,career in banking etc.</p>		
<p>2.Training Programs for Teachers: The IQAC has collaborated, facilitated and played a direct role in organizing numerous training programs for faculty members in higher education across the country and conducted Five Days Online Faculty Development Program on E-Content Development from 1st June to 6th June '2020, FDP on Teaching and Learning Techniques from 9th August to 14th August '2021 etc.</p>		
<p>3.Academic Calendar for the academic year 2020- 2021 has been prepared and constitution of new committees as per the guidelines suggested by the members of the IQAC.</p>		
<p>4.Provision of Hardware and Software facilities to conduct the classwork for academic year2020-21 as online mode was initiated due to Covid-19 lockdown period.</p>		
<p>5.Implementation of online feedback system from students, faculty and alumni with analysis and using the received feedback for improvements.</p>		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
1. Institute planned to get accreditation from NAAC.	Institution got accreditation from NAAC with B Grade on 31st March 2021.
2. The Institute has a well-planned academic calendar prepared in the beginning of each academic year that is strictly followed.	Activities were conducted as per the academic calendar like commencement and conclusion of both terms, internal exams are conducted, guest lectures and various training programs organized for students and faculty members.
3. High Speed Internet Facility through LAN in all departments and the administrative building is provided.	Internet Speed is raised from 20mbps to 50 mbps in the month of January 2021..N-Computing facility is also provided to all staff.
4. Promoting the online system of Teaching and learning system in the college.	Faculty members are using Google Classroom, Google apps, Youtube etc platforms to take online classes and upload their lectures as well for students.
5. Implementation of online feedback system involving collection of online feedback from students, alumni and faculty members, analysis of the feedback and providing suggestions for improvement on the basis of the received feedback.	Online feedback system has already been implemented. The received feedback from students, alumni and faculty members has been analysed and uploaded to the website. Proposal for improvement has been given from IQAC on the basis of the received feedback.
6. Strengthen Alumnae Network:	Alumnae from different departments conducted orientation sessions for their departments and have given the College the benefit of their expertise, inspirational talks and professional networks to open new opportunities in training and career opportunities for students.

13. Whether the AQAR was placed before statutory body?	Yes				
<ul style="list-style-type: none"> Name of the statutory body 					
<table border="1"> <tr> <td>Name</td> <td>Date of meeting(s)</td> </tr> <tr> <td>College Development Committee</td> <td>15/04/2021</td> </tr> </table>		Name	Date of meeting(s)	College Development Committee	15/04/2021
Name	Date of meeting(s)				
College Development Committee	15/04/2021				
14. Whether institutional data submitted to AISHE					
<table border="1"> <tr> <td>Year</td> <td>Date of Submission</td> </tr> <tr> <td>2021</td> <td>24/12/2021</td> </tr> </table>		Year	Date of Submission	2021	24/12/2021
Year	Date of Submission				
2021	24/12/2021				
15. Multidisciplinary / interdisciplinary					
<p>The institute is multifaculty institute .We offer various programs under (Humanities) Arts ,Commerce and Science ,affiliated to Savitribai Phule Pune University.UG Programs offered in the institute are BA,BCom,BBA,BBA(IB),BBA(CA) ,BSc.(CS) ,BSc(HS) and BSc with the PG Programs MA, MCom, MSc(CS).</p>					
16. Academic bank of credits (ABC):					
<p>Not Applicable.</p> <p>The institute is affiliated to Savitribai Phule Pune University.The institute offers Choice Based Credit System(CBCS) Pattern as per the guidelines of affiliating university.</p>					
17. Skill development:					
<p>As per the guidelines of affiliating university ,the institute offers Skill Development course for PG program.Besides this, institute offers certificate courses in various skills like Tally ,Soft Skill and Communication skills.</p>					
18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)					
<p>The institute did not offer any online course .But through various cultural programs ,national days celebrations , celebration of Jayanti's of renowned personality ,we try to inculcate the values among students.Cultural awareness and expression are among the major competencies considered important to develop in students, in order to provide them with a sense of identity, belonging, as well as an</p>					

appreciation of other cultures and identities. "Drushti Programme" morally educates students through programmes on Social Issues like women harassment, Ragging, Addiction etc. This also provides lessons on national integrity, social etiquette, values and responsibilities to prepare responsible citizen by screening Movies, Short films, presenting Skits and Mimes.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The Institution evaluates the performance of students through various methods for measuring the attainment of each of the Program Outcomes and Course Outcomes. It is assessed through University Examinations, internal, home assignments and unit tests. The institution makes continuous efforts for students to realize their potential and develop them as leaders and transforming agents of society. Experiential learning engages students in critical thinking, problem solving and decision making in contexts that are personally relevant to them. PSO's are attained by exposure to research and writing skills/workshops has helped students express themselves in College publications /research journals.

20.Distance education/online education:

NIL

Extended Profile

1.Programme

1.1	382
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	946
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	85
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Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	View File
2.3	387
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	29
Number of full time teachers during the year	
File Description	Documents
Data Template	No File Uploaded
3.2	33
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	22
Total number of Classrooms and Seminar halls	
4.2	186.26
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	105
Total number of computers on campus for academic purposes	
Part B	
CURRICULAR ASPECTS	

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college rigorously plans and deploys action plans for implementation of the curriculum considering institution's goals for the development of students viz:

1. Departmental Meeting:

Meetings are conducted at the beginning of the every academic year to discuss the planning of curriculum. In the meetings, assessment of workload is done. As per specialization and teaching experience workload distribution is made.

2. Academic Calendar:

Academic calendar is prepared at the beginning of the year in the college to plan and implement the academic and co-curricular activities during the academic year.

3. Timetable and Workload:

Timetable and workload is prepared for every teacher for every semester. Head of the department prepare timetable and share with staff.

4. Induction Program:

Induction program is organized for all first year student at the commencement of the first term of academic year. In this induction program HOD gives details of the course.

5. Academic Activities:

Teachers conduct various activities like class test, group discussions, power point presentations, and Multiple Choice Questions (MCQ) to do students' academic evaluation.

6. Participation in Workshops:

Teachers are encouraged to participate in orientation programs, refresher course faculty development Program and workshops.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

College prepare academic calendar which includes continues internal evaluation. In academic calendar Every semester continues internal evaluation is conducted which includes Internal Examination, Quiz, Assignment, Tutorial, Group Discussions, and Charts etc.

1. Internal Examination:

For Every Semester, Internal Examination is held for internal evaluation before final examination. Separate timetable is prepared and examination is held as per that timetable.

2. Assignment:

Every subject teacher gives an assignment to student to write for the subject they teach. Students prepares such assignments and submit to the subject teacher in notebook or separate files.

3. Quiz:

Along with internal examination and assignment quizzes (MCQ questions) are conducted to check objective knowledge of the students.

4. Group Discussion:

Group discussions are held to develop fresh ideas among the student and identify solutions to the problem or issue. Group discussion develops group skills and get to know peers better.

5. Tutorials:

Tutorials are taken from students to check their writing ability. Students prepare tutorials for practical subjects.

6. Internal Marks Entry:

In CBCS pattern Continues Internal Evaluation is conducted for every semester. Subject teacher prepare internal mark sheet and enter this marks on university portal.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://arihantcollege.ac.in/wp-content/uploads/2022/03/Academic-Calendar-2020-21_compressed.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

07

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

02

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

83

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The following are some of the important initiatives taken by the college.

1. Gender:

The college organizes various activities such as lecture on Primary Prevention of Sexual Violence, activities for women like Ti Ani Barach Kahi etc. followed by discussions with medical and legal experts on sensitive issues like gender equality, sexual harassment, etc.

2. Environment and Sustainability:

The college offers a course on Environmental Awareness for all the second year student of undergraduate level as their curriculum requirement. Students are encouraged to undertake projects on various contemporary environmental issues. Tree plantation program has been a regular feature of the NSS camp.

3. Human Values:

The college offers a course on Human Rights as the part of curriculum requirement for post-graduate credit.

4. Professional Ethics

The college organizes various activities such as lectures on Chatrapati Shivaji Maharaj's Management, Celebration of Republic Day, Labour Day, Independence Day, Constitution Day etc. During Covid-19 we have provided Covid guidelines to the students and organized a lecture to take measures on prevention of Covid-19 in daily life.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

02

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

76

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	https://arihantcollege.ac.in/wp-content/uploads/2022/03/Feedback-Analysis-Action-Taken_compressed.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
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File Description	Documents
Upload any additional information	View File
URL for feedback report	https://arihantcollege.ac.in/wp-content/uploads/2022/03/Feedback-Analysis-Action-Taken_compressed.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

307

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

85

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students, after

admission by the teachers in the classrooms during lectures and through conducting class tests. Personal interaction of faculty with students, participation in the classroom discussions, queries and academic performance in tutorials/home assignments, practical skills are some tools used to judge the students learning capabilities. On the basis of which they are identified.

Slow learners

Remedial classes are organised, the purpose of which is to give special teaching in areas where they need support, bridge courses are also organised.

Personal, academic and career-related counselling is given from time to time.

Home assignments are given.

Weak learners are encouraged to do reference work.

E-links are also suggested to the students to help them gain an in-depth knowledge of the subject.

Advanced learners

They are encouraged to help and provide support to weaker students by engaging in group discussions and presentations

Advanced learners are encouraged to participate in various academic activities and competitions organised by departments.

They are encouraged to upgrade their knowledge and skills through online certificate courses.

They are suggested advanced readings in the relevant topics to enhance their understanding of the subject to enable them to pursue research in future.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
946	29

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution makes continuous efforts for students to realize their potential and develop them as leaders and transforming agents of society. Experiential learning engages students in critical thinking, problem solving and decision making in contexts that are personally relevant to them. Some of the methods used by the institute in this process are

1. Special guest lectures and webinars are organized to encourage and motivate students to become participative and not just passive recipients of knowledge.
2. Project work is assigned in practical subjects to encourage teamwork and participative learning.
3. The institute employs an interactive approach through group discussions, poster presentation and PPT presentations to encourage greater participation and interactive learning.
4. Use of ICT & E-resources in teaching learning is encouraged.
5. Use of Case Studies to improve the problem-solving ability of the students.
6. The Entrepreneurship Development Cell provides the platform for innovative thinkers to come forward with their entrepreneurial ideas.
7. Audio- Visual methodology, Google Classroom and Projects are some of the means utilized by the Departments to provide experiential and participative learning.
8. Newsletters are published to nurture creativity and other skills.
9. Programs are organised for students to promote a sense of national integration.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers of the institution try to make the best use of the technology in their teaching learning process. Teachers have updated their knowledge and skills to use ICT tools to help all students achieve high academic standards. The institution has a Wi-Fi Enabled Campus which helps the teachers to stay connected to the internet and learn and teach the updated information. The institution has ICT Enabled Classrooms having Projectors which helps in the e-learning process. Some teachers use and share E-books which are very useful for the students as they are handy and save the cost of buying the hard copies of books. The institution has well equipped Computer Labs.

Teachers have been taking lectures online on Google Meet, where they present PowerPoint presentations, PDF, Charts and diagrams which help them have an interactive conversation with the students. Teachers share educational videos, YouTube Content, and self developed you tube videos related to their concept and content with students to enable their comprehension of the concept. They make use of Google classroom to conduct evaluation and share study materials. Faculty is adapting to the usage of ICT tools to provide quality education by using NComputing.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors**31**

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year****29**

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year****5**

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers**145**

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Institute primarily focus on strengthening teaching-learning process through rigorous assessment and evaluation. Institute has provided guidelines to the faculty to ensure transparency and robustness

Transparency:

Awareness among students and their parents about assessment process through notices, academic calendar, Induction Program which was held at the beginning of the academic year it gives all details of syllabus, internal assessment process and assessment tools

Internal Exam question papers are prepared in Google form as per guidelines and the process is monitored by heads

One online unit test, internal examination is conducted in each semester for each course along with assignments, and presentation.

Student is given timely opportunities to discuss any concerns or grievances about assessment outcomes

Robustness:

Assessment practices are conducted and undertaken ethically with honesty, integrity.

We have used proctored method in online internal examination.

Online Internal examinations are valid, fair, flexible, feasible, and equitable for all students and incorporate clearly defined

assessment criteria**Mode used for internal assessment:**

For UG courses, online unit test, internal examination, open book test, assignments, MCQ and presentation

For PG courses, online unit test, open book test, assignments, Literature review, and presentation

For practical courses journals/ Projects and Viva voce by external examiner.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Institution follows the guidelines set by the affiliated University for the internal examinations. The Principal, College Examination Officer and College Examination Committee carryout timely and effective implementation of the evaluation reforms and ensure the smooth and transparent conduct of internal assessments. College Examination Committee meets regularly for the effective Redressal of the grievances of the students regarding online examination.

Grievances related to internal examination:

Assessment of online internal examinations is done through the guidelines given by College Examination Committee. If any grievances are there, they are sorted out immediately by the Committee as per the rules and regulation of affiliated university.

Students have to submit application regarding nature of grievance to the College Examination Officer. College Examination Officer consults the grievance to the Head of department. The HOD can intervene and take opinion of another course teacher. After taking opinion from HOD and teacher College Examination Officer inform to student about the solution. The grievances are resolved by showing his/her performance in the online internal examination. Any corrections in the total of marks in online internal examination as identified by students are immediately done by the faculty members.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Every department has formulated Programme and Course outcomes for their respective discipline.

The college has uploaded Programme outcomes and course outcomes for all departments on the college website.

Programme Outcomes are classified according to

Knowledge outcomes

Skill outcomes

Attitude/Values outcomes

Mechanism of communication:

The course objectives for the courses offered by the Affiliating University are communicated to the students as follows

University

The course outcomes are accessed by a link on the website of the affiliating university- <http://www.unipune.ac.in>

College

The Programme and Course Outcomes are displayed on the College website <https://arihantcollege.ac.in>

Department

At the undergraduate and Post graduate level, the concerned teachers explain the course outcomes in the respective classes.

During Induction Programme, Principal introduces Vision, Mission, Programme Outcomes to the new students and their parents.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Institution evaluates the performance of students through various methods for measuring the attainment of each of the Program Outcomes and Course Outcomes. It is assessed through University Examinations, internal, home assignments and unit tests.

Methods of measuring attainment.

1. University Examination: The affiliating University conducts examinations as per semester and annual pattern through which the institution measures programme outcomes based on the course attainment level fixed by the programme. It is a direct evaluation process.

2. Internal and External Assessment: Students are assessed and evaluated throughout the year through unit test, surprise test, internal examination. External Assessment is evaluated by external experts for the Practical and Project examinations.

3. Feedback Evaluation: The Institution collects feedback from students, Alumni and teacher objectives of which is to identifying the attainment level of students in terms of programme, subject, and course and syllabus outcomes.

4. Placements: Employability of students upon successful completion of their degree programme is important Programme Outcomes of Undergraduate Degree. The college has active Placement Cell which

caters to the demands of companies from different sectors.

5. Another parameter to measure attainment of POs and COs is through progression of students towards higher studies in educational institutions.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

387

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://arihantcollege.ac.in/wp-content/uploads/2022/03/2.7.1 SSS Report- Final compressed.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**3.1.2.1 - Number of teachers recognized as research guides**

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

Institution has been arranging numerous pursuits for students to expand and spread the knowledge. Innovation and Start up Cell was established on 31st Jul 2021. Activities such as Seminars on Entrepreneurship Ideas are organized. The cell encourages and facilitates the startup initiatives by the students. The institution has taken initiatives to create conducive environment for research and innovation through Guest lectures, workshops and seminars and different competitions like Poster Competition, Debate Competition and Blog writing competition. Staff members at PG departments guide students for projects undertaken in practical course as per the SPPU guidelines. Due to pandemic situation college shifted from traditional method of teaching learning to online teaching learning process. While there are some good aspects to online education, there are also a number of problems arise. There are several issues with online teaching. But, the faculty took initiatives and used different methods and modes of online teaching to make online teaching interesting.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

5

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

2

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

5

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution undertakes various activities to sensitize students to social issues and work on their holistic development. NSS Unit organizes multiple activities for awareness regarding Human Rights, Consumer Rights, Unity in Society and Gender Sensitization. NSS program officer and volunteers contributed towards vaccination program in COVID-19 pandemic and organized "Megha Covid-19 Vaccination Drive". NSS department organizes following activities in collaboration with Savitribai Phule Pune University (SPPU):

Institution-neighborhood-community network-

- Unity Day
- Megha Covid-19 Vaccination Drive
- Fit India Thematic Campaign-Fitness Week

Holistic development of students:

- Independence Day Competitions
- Republic Day Celebration

Sensitizing Activity to social issues:

- Webinar on Consumer Rights.
- Measures to prevent Covid-19 in daily life.
- My family my responsibility
- Primary Prevention of Sexual Violence.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

9

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

379

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year****1**

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year****4**

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution is located on 1345.37 sq. m of land according to Buildings A,B & C. Land is distributed as A- 487.34 sq. m+ B- 499.47 sq. m+ C- 358.56 sq. m.

The Institution has 22 classrooms which are well ventilated with adequate seating arrangements. The classrooms are well equipped with

conventional as well as advanced teaching aids.

Two seminar halls are centrally located and equipped with LCD projector, audio device to organize student-centric programs.

The institution has four computer laboratories, Electronics, Chemistry, Botany/Zoo, Physics laboratories and Quantity/ Basic kitchen, Advanced Kitchen, Restaurant as well as Guest Room for Hospitality studies practicals.

The institution has 175 computers with licensed antivirus software. All the computers are connected to lease line internet with speed of 50 MBPS.

Technical up-gradation of machines, software and anti-viruses of all the departments is maintained by network administrator of the institution.

Well equipped electronics laboratory provides exposure to the students to learn basic and advance electronic systems.

Hospitality Studies Department has fine restaurant along with a bar set up, well equipped quantity and basic as well as advanced kitchen.

Total number of classrooms available: 22

Total number of Seminal halls: 2

Total Number of Conference Room: 1

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Institution organizes extra -curricular activities - sports(outdoor and indoor games), NSS, cultural activities, etc. But due to Covid Pandemic, sports activities as well as cultural activities were not conducted.

In the institution, indoor sports facilities are made available for the students which help in developing their skills as well as help them to relax and entertain themselves in their leisure time.

The following infrastructure and equipments are made available for extra-curricular activities in the institution:

Indoor game facility :

Sr.No. Name of Game/ Facility Number Area in sq. meter
1 Chess 05 11.70
2 Carom 02 11.70
3 Table Tennis 01 23.41

Outdoor game facility:

Sr. No. Name of Game/ Facility Number Area in sq. meter
1 Cricket 01 (SRPF Ground) 5000
2 Football 01 (SRPF Ground) 5000
3 Badminton 01 (Kataria Ground) 300

These facilities help in all-round development of students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

24

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**146.82**

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The Institution's Knowledge resource center/ Library has a stack room with more than 6800 books, textbooks, journals, and digital resources. The Integrated Library Management Software (ILMS) is an automated package of library services that has several functions. It offers Online Public Access Catalogues (OPAC) services like cataloging, searching, Patron management, Acquisition, Circulation, Report generation, indexing of bibliography, Serials management with a full screen graphical web-based user interface. Users can claim the book, reserve the book and renew the books as well as patrons can see their search history, Fines holdings and all other details. They can suggest books from their own account through the library network Content pages of books available in the OPAC search.

Name of ILMS software Koha Nature of Automation Partial Version Koha Version 16.11.06.000 Year of augmentation 2018

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

3.22975

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

5

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

IT infrastructure is a base part of the institution, we have four computer laboratories with internet facility. The college has adequate IT facilities for strengthening the teaching and learning process. Campus is upgraded with all the necessary IT facilities. The college has 175 computer out of which 105 computers are in the

computer laboratory for student use with required software and antivirus.

The computer lab is powered by UPS to ensure uninterrupted usage of power. All computers in the lab are connected in LAN. In order to provide high quality speed of network, the college has 50 Mbps broad band connectivity. LCD projectors are installed to provide effective teaching and learning facility. Faculty use power point presentations, videos etc. in the class rooms to enhance teaching learning process. Scanners, printers, reprography facility is available and faculty make use of this for the benefit of students.

The college campus is Wi-Fi enabled. Faculty can access Wi-Fi anywhere in the campus to gain additional information, carry out research activities, and download the documents.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

175

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support

facilities) excluding salary component during the year (INR in Lakhs)**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)****146.82**

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Maintenance Policy and Procedure:

1. The institution has defined policies and procedures for the maintainance of physical , academic and support facilities and their utilization. We have a well defined system and staff for this purpose. The maintenance department is vigilant about the requirements of maintainance of all facilities in order to ensure optimum utilization and financial resources allocated for maintainance. Timely requisitions are givenfor repair and maintainance works. Heads of all the departments prepare requisition for repair workand it is processed properly which islater on sent to the incharge of repair and maintenance. The requisite sanction is given by the Principal and the repair workis undertaken by the technicians. The financial provision is made and proper approval is taken by the management committee and a payment for the same is made. The maintainance in-charge looks after whether the available resources are optimally used according to the priority.

2. The institution has Annual Maintainance Contracts for elevators, generators, water cooler and intercom.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION**5.1 - Student Support****5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

53

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

2

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Data Template)	View File

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills
Language and communication skills Life skills
(Yoga, physical fitness, health and hygiene)
ICT/computing skills**

A. All of the above

File Description	Documents
Link to Institutional website	www.arihantcollege.ac.in
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

985

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

985

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

29

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

27

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

2

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

1.Students' Council:The student members of the Students' Council help the College in planning and execution of various co-curricular and extracurricular activities in College such as NSS, Sports

Events, Annual Social Gathering, State/National conference, cleanliness drives, etc. 2. Library Advisory Committee: The student members contribute to the overall development of Library by giving constructive suggestions. 3. Internal Quality Assurance Cell (IQAC): As per the guidelines of the NAAC, the student members are inducted in IQAC. They attend the meetings and take active part in the deliberations. 4. Publicity Committee: Committee is formed to create and publish a College Annual Magazine. 5. College Development Committee (CDC): It is the body which approves and gives sanction to various academic, administrative and financial issues related to College. The student's representation is ensured on this administrative Committee as well. 6. Anti Ragging Committee: This Committee is constituted and works as per the guidelines of the UGC. The College nominates the students representative on Anti ragging Committee. 7. Art Circle: A major objective of establishing art circle is to promote and motivate the student leadership. Inter college and intra college cultural activities/competitions include student representatives and class monitors.

8. Sports Committee: Student representatives involved in this committee in planning and execution of all the indoor and outdoor competitions.

File Description	Documents
Paste link for additional information	https://arihantcollege.ac.in/committees/
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

254

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Yes, Alumni Association was formed on 9th Jan, 2016 and registered in 2019 under the Registration Act, 1860. Objective of Alumni Association include endeavors to create a sustainable life-long connection between the College and Alumni. Under the stewardship of Principal, the dedicated members of the association work to connect alumni, support students & organize various activities for stakeholders. Objective of Alumni Association include: 1. To bring together all past students on one platform. 2. To provide aid to needy students. 3. To provide employment and to generate self employment for the students of Arihant College through the network of past students. 4. To create awareness amongst students pertaining to health, career choice, etc. 5. To provide help to larger social segments affected by natural calamities. Arihant College offers lifetime as well as ordinary membership to alumni. As per the annual meeting of alumni conducted on 14th July, 2020 Mrs. Pranali Deshmukh President Mr. Aniket Lavate Secretary Mr. Mangesh Takpere Treasurer.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The College governed by Arihant Education Foundation (Parent Institute, hereafter called as AEF), Pune, aspires to be a leader in every sphere and to be recognized for innovation and quality in teaching-learning process. AEF believes in wisdom expansion i.e. "प्रज्ञा परिव्याप्त" (pragya parivyapt) by improving and bringing transformation among students and community, socially and academically through collaborations, innovation and extensive knowledge with skill training for national development.

The institution follows a democratic and participatory mode of governance with all stakeholders participating actively in its administration. The Management delegates authority to the Principal who, in turn, shares it with the different levels of functionaries in the college. The meetings of the College Development Committee (CDC) have become important in decision making on matters related to quality improvement. The CDC consists of representatives from management, teaching, administrative staff, social workers, professional industrialists, along with Principal, students and alumni for effective management for administrative and academic processes.

The Principal, HODs, IQAC Coordinator and various committee heads receive freedom in handling the administration including the distribution of the workload, monitoring of the teaching-learning and evaluation process. The Principal of the institution plays the leadership role along with the top management.

File Description	Documents
Paste link for additional information	https://arihantcollege.ac.in/about-us/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and

participative management.

CASE STUDY OF DECENTRALIZATION-

Organization of Faculty Development Program:

The Knowledge Resource Centre (KRC) in collaboration with the Internal Quality Assurance Cell (IQAC) has organized a Faculty Development Program on "Teaching and Learning Techniques" for the teaching staff of the institution from 9th August 2021 to 14th August 2021.

Process: The following steps were taken for this purpose-

In the general staff meeting it was decided to conduct a faculty development program. Accordingly, a proposal was made in the IQAC meeting for final approval and it was decided that the Knowledge Resource Centre (KRC) will collaborate with Internal Quality Assurance Cell (IQAC) for organization of the FDP. The Principal gave authority of further decisions to the Coordinators.

A meeting was held to finalize the duration, topics and the speakers. The coordinators planned the activities and provided the details to the Event Organization Committee through the communication brief for the preparation of the flyer. Various responsibilities were distributed to staff members for smooth execution.

The FDP on "Teaching and Learning Techniques" was conducted from 9th August 2021 to 14th August 2021 in five sessions. Feedback was collected at the end of each session from all the participants.

File Description	Documents
Paste link for additional information	https://arihantcollege.ac.in/wp-content/uploads/2021/12/Aspire-2Issue2_compressed.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College undertakes to fulfil the plans stated in its Plan of Action, prepared by various committees as per the emergent needs and reviewed and approved by the Principal and the Management. Here, an

illustrative example "Preparation of Academic Calendar" in the College year wise is given.

The case study of the preparation of Academic Calendar:

The college functions with the method of decentralized governance system. The Principal along with the head of the department has the authority of deciding the activities and allotting the responsibilities to the staff members. The department plans on time table, subject allocation, purchase and maintenance of equipment and consumables, internal exams, workshops, guest lectures and recommends necessary industrial visits, internships, etc. All the academic activities are decentralized and decisions are taken based on discussion in the committee meetings, departmental meetings, staff meetings, HODs' meetings with the Principal. The Principal coordinates with the management, administration, HODs. The Academic Calendar is prepared at the commencement of each academic year. The prior preparation of academic planner helps in identifying resource persons or chief guests for different activities mentioned. Further, student's activities are designed as and when the Academic Calendar provides the available time.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://arihantcollege.ac.in/about-us/
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The trust, namely Arihant Education Foundation (AEF) Pune, has a board comprising of trustees, from which a governing council is formulated having a President, Managing Director and other members. They formulate a policy on the important issues of the college like recruitment, infrastructure, courses and administrative reforms, etc. They ensure adherence to norms, rules and policies of UGC, State Government and SPPU.

The Institute has the following cells/ committees:

Administration set up - Here all administrative work related to academic, HRM, accounts and records are maintained. The Principal is

the Academic and Administrative Head supported by teaching and administrative staff.

College Development Committee - The Principal is the Secretary and members are from teaching and administrative staff who take all decisions pertaining to qualitative and quantitative improvements of the college.

Admission Committee, Library Advisory Committee, Examination and Evaluation Committee, National Service Scheme (NSS), Research Committee, Grievance Redressal Cell, Anti-Ragging Committee, Placement Cell, Art Circle, Student Development Board, Alumni and Publicity Committee etc., are the important functional committees.

Service rules: The College follows the service rules as laid down by UGC, State Government and SPPU.

File Description	Documents
Paste link for additional information	https://arihantcollege.ac.in/code-of-conduct-by-statutory-bodies/
Link to Organogram of the institution webpage	https://arihantcollege.ac.in/wp-content/uploads/2022/03/Organogram-converted.pdf
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare measures for teaching and non-teaching members :

1. **Employees Provident Fund:** Keeping in view the future safety of employees, the institute contributes specific amounts towards PF of an employee as per PF rules.
2. **Salary** timely credited to bank account of employee on time.
3. **Festival Bonus:**Teaching and Non-teaching staff are provided with festival bonus.
4. **Provision of Casual Leaves.**
5. **Centralized reprography facility (Xerox) for Teaching & Non Teaching staff.**
6. **Leave on Duty:** Leave on duty is provided to teaching staff of the institute to attend guest lectures, Conferences,FDPs.
- 7.**Wi-Fi campus for Teaching, Non Teaching staff and Students.**
- 8.**Salary advance facility for teaching and non teaching staff in case of urgency.**
- 9.**Vaccination Drive:** The institute has conducted vaccination drives for all its employees as Front Line Workers.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

01

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

4

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	View File
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

14

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has a performance based appraisal system for the assessment of teaching and administrative staff.

Performance appraisal system for teaching staff :

The teacher is appraised through his/her implementation of innovative methodologies in classroom lectures, seminars, tutorials, course delivery, question paper setting and evaluation, updating of materials etc.

The performances are classified into three categories ,

(i) Teaching, Learning and Evaluation related activities

(ii) Co-Curricular, Extension and Professional Development related activities.

(iii) Research Publications and Academic Contributions.

Further, at the end of each semester, feedback forms are issued to the students for each of the courses attended by them. The feedback forms collect information about the teacher and different aspects pertaining to the teaching process. A team consisting of the Head of the Department and senior faculty members in the department, goes through the feedback forms collected from the students and suggest suitable measures to improve the teaching-learning process.

Performance appraisal system for non- teaching staff:

A few strategies are observed in appraising non-teaching staff's

performance. This includes technical contributions of individuals such as awareness, productivity, quality, innovation, willingness to learn, diligence etc. besides they also assess the behavioral aspects like group behavior, acceptability, punctuality etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution has established a mechanism for conducting internal and external audits on the financial transactions every year to ensure financial compliance. External audit is conducted once in every year by an external agency. Though no internal audit conducted for this academic year.

The mechanisms used to monitor effective and efficient use of financial resources are as below:

Before the commencement of every financial year, the Principal submits a proposal on budget allocation, by considering the recommendations made by the heads of all the departments, to the management. College budget includes recurring expenses such as salary, electricity, internet charges, maintenance cost, stationery, other consumable charges etc., and non - recurring expenses like lab equipment purchases, furniture and other development expenses. The expenses are monitored by the accounts department as per the budget allocated by the management. The depreciation costs of various things purchased in the preceding years are also worked out.

The accounts of the college are audited by chartered accountants regularly as per the government rules. The auditor ensures that all payments are duly authorized after the audit, the report is sent to the management for review.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Resource mobilization policy and procedures of the institution: Since our college is a self-financed institution affiliated to SPPU, our resources are quite limited. In order to overcome financial stringency, the college makes utmost effort for resource mobilization. This institution is permitted by the government on a non grant basis and so fee is the major area to create funds. The College Development Committee decides the policies by following rules and regulations of SPPU, the fee structure of all the courses and utilizes all the funds for the overall development of the institution.

Strategies for mobilization of funds: Financial resources are mobilized by fee collected from the students.

Strategies for optimum utilization of resources:

Sharing of equipment and borrowing books between departments.
Holding different classes in the same hall at different slots of time.

Upgrading computers rather than discarding them as junk. Stock verification before issuing purchase orders. Time-tables are prepared in such a way to make optimum use of the available infrastructure.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC of the college works towards improving and maintaining the quality of education, identifying and suggesting new ways of using teaching aids, developing suitable infrastructure, and offering suggestions for the new courses.

Significant improvements in quality have been made by institutionalizing the following IQAC initiatives:

1) Feedback System :

IQAC has developed an online proforma of student feedback to gather information from the students. All the departments had been receiving students' feedback manually for the past few years; however, this online feedback system has been introduced and implemented as a quality initiative and a way to make the student feedback system more effective and efficient. The Google link to feedback form is provided to students, who are required to provide feedback on every course at the end of each semester.

2) Implementation and enrichment of ICT infrastructure:

The use of ICT tools has become an integral part in the teaching-learning process. IQAC always encouraged teachers to utilize these tools in classroom teaching and laboratories. Periodically IQAC has trained teachers to use ICT by arranging different workshops/FDPs like FDP on e-content development in teaching and learning.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process. The Academic Calendar is prepared in advance, displayed and circulated in the Institute and strictly followed. There are 3 main meetings of academics organized in a session. First, at the beginning of the session, second before annual examination and third, at end of the semester. At the beginning of the new session, a new time-table is prepared, the academic calendar of the university and college is discussed, and other committees for the college activities are constituted. The IQAC improves the teaching-learning process through standard academic practices, these academic practices include:

1. Preparation and adherence of Academic Calendar
2. Preparation of Nominal roll, Attendance Sheets, and formation of sections/groups.
3. Choice of Electives offered.
4. Course allocation, work load and timetable preparation.
5. Mentor-Mentee distribution.
6. Course Delivery (Online / Offline class)
7. Preparation of subject file.
8. Conduction of Guest Lectures/Seminar,/Projects/Industrial Training.
9. Monitoring of class delivery.
10. Syllabus coverage.
11. Setting up the question paper.

12. Conduction of internal examinations.**13. Evaluation of answer scripts.****14. Display of results.**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Safety and Security:

1. Security Staff: We have 24 x 7 Security in the institute. The security staff looks after security of the students and staff of the institution.

2. CCTV Cameras: The institution is under efficient CCTV Surveillance with footage backup of 15 days to minimize blind spot hazardous activity, mischief if any.

3. Anti-Ragging Committee: For Safety and Security of students, we have Anti-Ragging Committee to spread awareness of ragging and to avoid adverse effect of Ragging in the Institute.

4. Self Defense Training Programme: Self-defense training programme are organized by professional trainers for girl students and women employees under SDB.

b. Counseling:

1. Register: A register is maintained for the students and parents who have gone through counseling. The Parent- teacher meetings are frequently organized by the various departments for this purpose.

2. Lectures and related activities: The institution organizes lectures of the experts for counseling of the parents and the students on regular basis.

c. Common Room

1. Common room for Girl students: We have separate common room for girl students which is equipped with basic requirements.

2. Sanitary napkin disposal: College has two Sanitary napkin disposal machines located in this common room.

File Description	Documents
Annual gender sensitization action plan	https://arihantcollege.ac.in/annual-gender-sensitization-action-plan/
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-

D. Any 1 of the above

**based energy conservation Use of LED bulbs/
power efficient equipment**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

1. Solid Waste Management:

- **Dry Waste:**

- We have placed 30 dustbins to collect dry waste on the campus which are timely emptied in the nearest garbage disposal container placed by PMC.
- College also encourages the use of digital notices wherever possible and instructs employees and students to minimize waste.
- All the paper waste is given for recycling to the paper scrap dealer.

- **Wet Waste:**

1. The Institution has a 3yrs BSc-HS program under which most of the wet waste is generated. In every academic year, student has two practical courses. The waste generated is properly disposed of in Adar Poonawalla's or Municipal's wet waste collection truck.

2. Liquid Waste Management:

- The waste liquid is disposed of through the drainage pipes.

1. E-Waste Management:

- All the Electronic Materials are optimally used and well maintained for a long period of time to avoid the excess generation of E-waste. E-Waste if any is handed over to Shree Recycler and CBSC waste management.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1.Restricted entry of automobiles**
- 2.Use of bicycles/ Battery-powered vehicles**
- 3.Pedestrian-friendly pathways**
- 4.Ban on use of plastic**
- 5.Landscaping**

C. Any 2 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the

B. Any 3 of the above

**following 1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green
campus recognitions/awards 5. Beyond the
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

To build a nation of youth who are noble in their attitude and

morally responsible, the college organizes and conducted several activities to build and promote an environment for ethical, cultural, and spiritual values among the students and staff. To develop the emotional and religious feelings among the students and the faculty, commemorative days are celebrated on the campus with the initiative and support of the management for not only recreation and amusement but also to generate the feeling of oneness and social harmony. The college and its teacher and staff jointly celebrate the cultural and regional festivals, like Teacher's Day, Induction Program, Library Day, Youth day, Women's day, Yoga day, National Sports day festivals like Ganesh Chaurthi, Makar Sankrant, etc. religious ritual activities are performed in the campus. Motivational lectures of eminent persons of the field are arranged for all-round development of the students for their personality development and to make them responsible citizens following the national values of social and communal harmony and national integration. In this way the institute's efforts/initiatives in providing an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic, and other diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Every year various departments of the College undertake activities for inculcating the importance of the Constitution in our lives and try to sensitize the students by inculcating the Constitutional values, fundamental rights, duties, and responsibilities of students as a citizen of India. College celebrates Patriotic days like Republic Day, Independence Day to make our students realize the importance of sacrifices made by our Freedom Fighters and the importance of the Constitution which helped our country to stand independently after the British left the country. The institution also celebrates Human Rights Day, an international day of observance, held annually on December 10, in commemoration of the anniversary of the adoption of the Universal Declaration of Human Rights (UDHR), in which we make our students aware of their fundamental rights and duties. We also have conducted the program on Consumer Rights to

spread and inform the students about the rights they have been as a Consumer. On the occasion of Teachers Day and National Literacy Day, we undertook the programs to appraise and make staff as well as students aware of the National Education Policy by the Indian Government.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	https://arihantcollege.ac.in/wp-content/uploads/2022/03/7.1.9.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Every year, Institute celebrates Independence day, Republic day, Shivaji Maharaj Jayanti, Dr. B.R. Ambedkar Jayanti, Mahatma Phule Jayanti/Punyatithi, Savitribai Phule Jayanti, Sadbhavana Divas, National unity day, Teachers Day, etc in the commemoration of

national heroes and contributors. The Institution celebrates national and International commemorative days by organizing Lectures, activities, and screening the short film followed by fruitful discussion sessions which stir our thoughts and make us think on the topic. We have the practice to take Poster Competitions, Group Discussion, Debate, Elocution competitions, etc. for students to have their maximum involvement and to let them know the deeds done by our National Heroes and contributors. The objectives are to raise awareness of the Prime Minister's vision of building a strong and self-reliant India and a reminder of the sacrifices of our valiant freedom fighters who stood up against the colonizers and even suffered harsh consequences. Various programs are organized to raise awareness about the Environmentalism and Freedom of women, to inculcate National Integration and unity, to give an opportunity to the students to express themselves as a tribute to the Teachers, to promote national integrity and the spirit of fraternity.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice-I

Title: "Divyang- A Social Responsibility"

Objectives:

To inculcate moral duties towards society by making responsible citizen.

Context

This practice is aimed at conducting various activities to create a good mind-set of students toward life.

Practice

We have conducted a Guest lecture by Divyang "?????????? ?????? ??????".

Evidence of Success:

It has helped the student to develop a tendency to avoid negativity and to live life positively.

Problems Encountered and Resources Required

Due to the pandemic, we had to conduct these valuable guests on a virtual mode.

Best Practice-II

Title: "Stand Up & Start Up"

Objectives: To develop and strengthen the quality of entrepreneurship.

Context

Students after completing their education face difficulty in search of employment. Considering this in mind Institute has devised various initiatives to develop entrepreneurship skills among them.

Practice

Commerce Fest was organized activity "I am an Entrepreneur/My New Business". Students from various courses have started their ventures.

ED Cell was started to nurture the skills of students with the support of faculty.

Evidence of Success

The grand success of Commerce Fest year after year shows interest of students in Entrepreneurship.

Problems Encountered and Resources Required

There is time constraint for students to pursue these activities.

File Description	Documents
Best practices in the Institutional website	https://arihantcollege.ac.in/wp-content/uploads/2022/03/best-practices.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institute always try to achieve recognition for innovation and quality teaching and learning process. It also tries to bring transformation among students as well as in community.

1. ICT- Classrooms are equipped with projector, computer, black-board and one smart-board with internet facility.

2. OBS studio- Open Broadcaster Software(OBS) is an open source and cross platform screen casting and streaming app. Lecturers record and live stream their video lectures with the help of OBS and explain their concept to the students successfully.

3. Open-shot Video Editor- This software utilizes video effects engine, unlimited tracks, time effects, slow-motion and 3D-animation within the application. It helps to create impactful and interactive videos for the students.

4. Google classroom, Google Meet and Zoom- Classroom use to streamline assignments, boost collaboration, and foster communication. Google-meet and zoom have wide range of in-demand video conferencing tools, including screen and app sharing, meeting recordings, meeting transcripts, chat, participant spotlight and virtual backgrounds.

It was very difficult to conduct lectures to the students remotely in the pandemic period, so our teachers first took the initiative to train the teachers from different location of the country online and had help them to deliver their lectures more effectively.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The future plans of Action for next Academic year is

1. To introduce various short term ,certificate courses or value added courses at institute level.

2. To impart more experiential learning experiences to students.To improve the learning outcomes,studentsneed to be engaged with what you are doing. Today, students have the best option in the form of e-learning which has gained tremendous popularity during this pandemic period.

3. To have more industry academic interface so that there is more corporate participation in academics.Work towards establishing more linkages with industry. This could be done by inviting experts from the industry to enable students to be better prepared to face challenges in their careers of choice.The institution plans to focus more on research and development in the next Academic year .

4. To further Strengthen the ICT .

5. Conducting programmes to encourage and support students to start their own business ventures.To conductstudent focused academic and skills development activities.

To arrange career guidance programmes.

6.Introduce welfare measures for the teaching staff and enhance welfare measures for the non-teaching staff and students.

To organize various student and faculty development programme.

To ensure quality of academic programs.

Introduction of standardized mechanism for reporting to IQAC.

7. Initiatives for an ecofriendly learning space.

