



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution

Arihant College of Arts, Commerce and Science, Camp, Pune.

- Name of the Head of the institution **Dr. Kanchan Shinde**
- Designation **Incharge Principal**
- Does the institution function from its own campus? **No**

- Phone no./Alternate phone no. **02067240909**
- Mobile no **9922461740**
- Registered e-mail **principal.acacsc@gmail.com**
- Alternate e-mail **kanchan@arihantacs.edu.in**
- Address **Solapur Bazar Road, Next to pulgate bus stand, Camp**
- City/Town **Pune**
- State/UT **Maharashtra**
- Pin Code **411040**

2.Institutional status

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**
- Location **Urban**

- Financial Status **Self-financing**
- Name of the Affiliating University **Savitribai Phule Pune University ,Pune**
- Name of the IQAC Coordinator **Mrs. Sofeen Sayyed**
- Phone No. **09923199033**
- Alternate phone No. **02067240921**
- Mobile **7276404730**
- IQAC e-mail address **iqac.camp@arihantacs.edu.in**
- Alternate Email address **sofeen@arihantacs.edu.in**

3.Website address (Web link of the AQAR (Previous Academic Year) <https://arihantcollege.ac.in/>

4.Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: https://arihantcollege.ac.in/wp-content/uploads/2022/03/Academic-Calendar-2021-22_compressed.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.07	2021	31/03/2021	30/03/2026

6.Date of Establishment of IQAC **20/04/2021**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
DBT	DBT	DBT	2022	187380

8.Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year **4**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Regular meetings of IQAC cell and timely submission of AQAR to NAAC. Students Satisfaction Survey conducted and results used for improvement. Focused attention for enhancement of employability / entrepreneurial skills. Class co-ordinators were appointed for each class to guide students to understand and follow the new system. These co-ordinators doubled as mentors since many students had different issues from personal to technical with varied levels of difficulty to be sorted out. Introduced value-added courses for the benefit of the students.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Submitting the AQAR for 2021-2022 .	AQAR Submitted to NAAC within the stipulated timeline.
Preparation of an Academic Calendar	Activities were conducted as per the academic calendar like commencement and conclusion of both terms, internal exams are conducted ,guest lectures and various training programs organized for students and faculty members.
To conduct Energy Audit, Environment Audit and Green Audit.	Energy Audit, Environment Audit and Green Audit conducted by Greenvio Solutions .
IQAC decided to initiate to collaborate and MoUs with other institutions for the benefit of our students in their internships,project work, community engagement, academia industrial partnership etc	4 New MoUs and collaborations were signed with various organizations to conduct internships, project work, academia industrial partnership etc. help students in their academics.

13.Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

Name	Date of meeting(s)
IQAC	25/04/2023

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

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• Name of the Head of the institution	Dr. Kanchan Shinde
• Designation	Incharge Principal
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6.Date of Establishment of IQAC			20/04/2021		
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Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
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9.No. of IQAC meetings held during the year			4		
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<p>and compliance to the decisions have been uploaded on the institutional website?</p>	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	<p>No File Uploaded</p>
<p>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</p>	<p>No</p>
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Empty space for plan of action and outcome	

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13.Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
IQAC	25/04/2023
14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2022	23/12/2022
15.Multidisciplinary / interdisciplinary	
<p>The institute is multifaculty institute .We offer various programs under (Humanities) Arts ,Commerce and Science ,affiliated to Savitribai Phule Pune University. The CBCS syllabi implemented by the affiliating University have ample</p>	

scope for academic flexibility with an interdisciplinary approach. It offers five types of courses (Core Courses, Discipline Specific Electives, Generic Electives, Skill Enhancement Courses, Ability Enhancement Compulsory Courses).

16.Academic bank of credits (ABC):

With the implementation of the NEP 2020 in the college, it will be mandatory for all students of the Affiliating University to register for the Academic Bank of Credits in the academic year 2022-2023. This will enable student mobility across higher education institutions in India and will also enable a seamless integration of skills and experiences into a Credit based system.

17.Skill development:

As per the guidelines of affiliating university ,the institute offers Skill Development course for PG program The College continuously strives to create a skilling ecosystem through workshops, talks, interactive sessions, Add-on/Certificate Courses, etc. The institution is in talks with prominent organisations that work in the domain of skilling the students.As per the guidelines of affiliating university ,the institute offers Skill Development course for PG program

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The institute did not offer any online course .But through various cultural programs ,national days celebrations , celebration of Jayanti's of renowned personality ,we try to inculcate the values among students.Cultural awareness and expression are among the major competencies considered important to develop in students, in order to provide them with a sense of identity, belonging, as well as an appreciation of other cultures and identities It calls for appropriate measures to inspire a sense of national integration, and sensitivity to cultural and linguistic diversity is crucial in fostering such a notion. It caters to the academic interests of a large body of students coming from diverse socio- ethnic and religious groups, and fosters an inclusive environment, thereby promoting a sense of harmony and fellow feeling.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome-Based Education (OBE) is a student-centric teaching and learning methodology in which the course delivery, assessment are planned to achieve stated objectives and outcomes. It focuses on measuring student performance i.e. outcomes at different levels.

The college follows the syllabus framed by affiliating University. The syllabus of the program itself explains the Course Outcome (CO). Program Outcome (PO), and Program Specific Outcome (PSO), and the same is shared with students and posted in the college website.

20.Distance education/online education:

With the vision of Savitribai Phule Pune University - School of Open learning Providing Opportunity every one seeking to acquire quality higher education through open and distance learning.The institute is one of the study centre at SPPU. The School of Open Learning (SoL) offers Undergraduate / Postgraduate Degree courses in the various subjects of Arts(B.A /M.A.) and Commerce (B.COM/ M.COM.) faculty. The medium of instruction of all courses in Marathi and English. The school is enduring to circulate all printed material to the enrolled students at the centres.

Extended Profile

1.Programme

1.1	641
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	1393
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	234
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	202
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	30
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	33
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	17
Total number of Classrooms and Seminar halls	
4.2	167.04
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	140
Total number of computers on campus for academic purposes	
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
The college carefully prepares and implements action plans for	

curriculum implementation while taking the institution's objectives for students' growth into consideration, namely:

1. Departmental Meeting:

Every academic year, at the start, there are meetings to talk about curriculum preparation. The workload is assessed during the meetings. Workload distribution is done according to specialty and teaching experience.

1. Academic Calendar:

The college creates an academic calendar at the start of each year to help with planning and executing both academic and extracurricular activities.

1. Timetable and Workload:

Every teacher receives a predefined schedule and workload for each semester. Department heads create schedules and distribute them to staff members.

1. Induction Program:

A program of orientation is arranged for all first-year students at the start of the academic year's first term. HOD provides information about the course in this orientation presentation.

1. Academic Activities:

Teachers assess students' academic performance through a variety of methods, including class exams, group discussions, PowerPoint presentations, and multiple-choice questions (MCQs).

1. Participation in Workshops:

Participation in orientation sessions, faculty development programs, and refresher courses is encouraged for teachers

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar that colleges construct includes ongoing internal evaluation. According to the academic calendar, internal evaluations are carried out every semester and consist of charts, quizzes, assignments, tutorials, group discussions, and internal examinations.

1. Internal Examination:

Before the final exam, an internal examination is performed each semester to assess internal performance. A distinct schedule is created, and the exam is conducted in accordance with it.

1. Assignment:

Each subject teacher assigns a writing task to their students related to the subject they teach. These tasks are completed by students and turned in in a notebook or separate files to the topic teacher.

1. Quiz:

Assignment quizzes (MCQ questions), in addition to internal examinations, are used to assess students' objective knowledge.

1. Group Discussion:

Group talks are used to generate new ideas among students and find answers to issues or problems. Peer relationships are improved and group skills are developed through discussions.

1. Tutorials:

Students' tutorials are collected in order to assess their writing proficiency. Tutorials for practical subjects are prepared by students.

1. Internal Marks Entry:

The CBCS pattern keeps going Every semester, internal evaluation is carried out. The subject matter expert creates an internal grade sheet and uploads it to the university website.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

28

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

02

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

337

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The following are some of the important initiatives taken by the college.

1. Gender:

The college encourages gender parity among its students. The talks and discussions are structured around a variety of events. A separate committee is constituted to handle the sensitive issues such as gender equality, sexual harassment, etc.

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2. Environment and Sustainability:

All second-year undergraduate students at the college are required to take an Environmental Awareness course as part of their curriculum. Projects on a range of current environmental challenges are encouraged for students. The NSS camp has always included a tree planting component..

3. Human Values:

The college provides a Human Rights course as a prerequisite for post-graduate credit.

4. Professional Ethics

The college hosts a number of events, including celebrations of Labour Day, Independence Day, Republic Day, and Constitution Day.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

8

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

199

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	
File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of students admitted during the year	
780	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	
234	
File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File
2.2 - Catering to Student Diversity	
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners	
The institution assesses the learning levels of the students, after admission by the teachers in the classrooms during lectures and through conducting class tests. Personal interaction of faculty with students, participation in the classroom discussions, queries	

and academic performance in tutorials/home assignments, practical skills are some tools used to judge the students learning capabilities. On the basis of which they are identified. Slow learners: Remedial classes are organised, the purpose of which is to give special teaching in areas where they need support, bridge courses are also organised. Personal, academic and career-related counselling is given from time to time. Home assignments are given. Weak learners are encouraged to do reference work. E-links are also suggested to the students to help them gain an in-depth knowledge of the subject.

Advanced learners: They are encouraged to help and provide support to weaker students by engaging in group discussions and presentations. Advanced activities and competitions are organised by departments. They are encouraged to upgrade their knowledge and skills through online certificate courses. They are suggested advanced readings in the relevant topics to enhance their understanding of the subject to enable them to pursue research in future.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1393	27

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution makes continuous efforts for students to realize their potential and develop them as leaders and transforming agents of society. Post Pandemic circumstances helped in resuming some of the activities like laboratory experiments, field trips/work, projects, surveys etc. The teachers continued to use

good quality online resources viz. video lectures, documentaries, research articles/papers, e-books, subject specific websites, use of apps which facilitated the students to learn the subject in detail by themselves. Some of the methods used by the institute in this process are

1. Special guest lectures and webinars are organized to encourage and motivate students to become participative and not just passive recipients of knowledge.
2. Problem Solving methods are implemented in both Arts and Science programs eg, translational skills for language students, case studies for computer science specifically data science and problem solving using various programming languages.
3. Project work is assigned in practical subjects to encourage teamwork and participative learning.
4. In Participative Learning Students are motivated to participate in learning activities like group discussions, improvement in communication skills, class presentations specifically case studies for technical subjects, screening of documentaries, fiction writing etc are used.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Almost all the classrooms and majority of the laboratories are equipped with ICT tools, and the institute encourages all teachers to undergo training for effective use of technology, including delivering lectures through Presentation, videos and animations, prepared by teachers are available online. Several faculty members have their subject specific You tube channels and there is a comprehensive database of E resources for all the course.

The institution has well equipped Computer Labs. Teachers have been taking lectures online on Google Meet, where they present PowerPoint presentations, PDF, Charts and diagrams which help them have an interactive conversation with the students.

The institution has a WiFi Enabled Campus which helps the teachers

to stay connected to the internet and learn and teach the updated information. The institution has ICT Enabled Classrooms having Projectors which helps in the e-learning process. Online resources such as Swayam, NPTEL, Shodhganga, are used for enhancing the teaching learning process.

Academic flexibility supports innovative evaluation methods of evaluation methods, including presentations, group discussions, video assignments, online quizzes, peer assessment. Various tools such as Google classroom, Google forms, Microsoft forms, Moodle, Piazza, etc. enhance the teaching-learning process.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

30

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

27

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

6

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

90

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has transparent and robust evaluation process in terms of frequency and variety. In order to ensure transparency in internal assessment, the system of internal assessment is communicated with the students well in time. The Principal holds meetings of the faculties and directs them to ensure effective implementation of the evaluation process.

The schedule of the internal examination is decided at the beginning of the session, in the form of academic calendar. According to the academic calendar, a teacher have to take unit test, which may be in the form of written test, PPT presentation, MCQ quiz which the subject teacher decides. The marks of unit test are shown in the classrooms and each student can ask about its performance. Record of obtained mark is written in register. If there is any difference or discrepancy in their marks, it can immediately be corrected. The test copy of unit test and quarterly test is shown to students for their observation.

For transparent and robust for internal assessment, the following mechanisms are conducted ? Internal Examination Committee. ? Question Paper Setting. ? Conduct of Examination ? Result display ? Interaction with students regarding their internal assesement.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institute has devised an efficient mechanism to deal with examination related grievances which is transparent in the pattern.The college follows strictly the guidelines and rules issued by the affiliating university while conducting internals and semester-end examinations.

There is complete transparency in the internal assessment. The criterion adopted is as directed by the university.

? At the beginning of the semester, faculty members inform the students about the various components in the assessment process.

? The internal assessment test schedules are prepared as per the university and communicated to the students well in advance.

? The corrected answer papers of the students are distributed to them for the verification by the students and any grievance is redressed immediately. The marks obtained by the students in internal assessment tests are displayed on the department notice board.

? Day to day performance of the students is assessed for every experiment which includes regularity, performance, viva and the promptness in submitting the experiments files.

? For the quality of the projects, the evaluation is done by Project Review Committee along with the project guides.

? To ensure the transparency and curb the mal practices the university has introduced jumbling system and theory end examinations are conducted at a center other than the college.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The College adopts Outcome based education and has clearly stated learning outcomes of the Programs and Courses.

The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students.

Graduate attributes are described to the first year students at the commencement of the programme.

Few hours are spent by the teachers introducing the subject to the Students.

1. Hard Copy of syllabi and Learning Outcomes are available in the departments for ready reference to the teachers and students

2. The importance of the learning outcomes has been communicated to the teachers.

3. The students are also made aware of the same through introduction of the course.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://arihantcollege.ac.in/ba/
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Institution evaluates the performance of students through various methods for measuring the attainment of each of the Programme Outcomes and Course Outcomes.

It is assessed through University Examinations, internal, home assignments and unit tests. Methods of measuring attainment.

1. University Examination: The affiliating University conducts examinations as per semester and annual pattern through which the institution measures programme outcomes based on the course attainment level fixed by the programme. It is a direct evaluation process.

2. Internal and External Assessment: Students are assessed and evaluated throughout the year through unit test, surprise test, internal examination. External Assessment is evaluated by external experts for the Practical and Project examinations.

3. Feedback Evaluation: The Institution collects feedback from students, Alumni and teacher objectives of which is to identify the attainment level of students in terms of programme, subject, and course and syllabus outcomes.

4. Placements: Employability of students upon successful completion of their degree programme is important Programme Outcomes of Undergraduate Degree.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

190

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://arihantcollege.ac.in/wp-content/uploads/2024/07/SSS-report.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

00

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Institution has been arranging numerous pursuits for students to expand and spread their knowledge.

- Institute had arranged activities like Coding Competition, Elocution Competition and Avishkar-2022 for students.
- Institute had arranged guest lecturers of industry accomplished resource persons for students and faculty. This has enabled the students and faculty to interact with the expertise personally which helped enhance the communication and life skills.
- Institute had organized industry visits for students. Details are as follows:
 - Faculty of Humanities organized a study visit at Rainbow Enterprises for completion of SEC (Skill Enhancement Course) paper.
 - Faculty of Humanities organized a study visit at Prasanna Autism Centre for Psychology.
 - To enhance new business and startup ideas of Commerce and management students, Commerce department organized 'Commerce Festival'.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

01

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

00

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

00

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

02

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

[Institution-neighborhood-community network-](#)

- Blood Donation Camp
- 'EduYouth Meet'
- G20 Rally

Holistic development of students:

- Independence Day and Republic Day Celebration.

Sensitizing Activity to social issues:

Institute arranged

- NSS Special Winter Camp
- Mega Voting Registration Campaign
- Road Safety Campaign

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

01

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

6

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1163

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

00

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

03

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution is located on 858.03 sq. m of land.

The Institution has 17 classrooms which are well ventilated with adequate seating arrangements. The classrooms are well equipped with conventional as well as advanced teaching aids.

Seminar hall is equipped with LCD projector, audio device to organize student-centric programs.

The institution has three computer laboratories, Electronics, Chemistry, Botany/Zoology, Physics laboratories along with hospitality studies basic and advance kitchen, restaurant and guest room for giving practical exposure to students.

The institution has 140 computers with licensed antivirus software. All the computers are connected to lease line internet with speed of 40MBPS.

Technical up-gradation of machines, software and anti-viruses of all the departments is maintained by network administrator of the institution.

Well equipped electronics laboratory provides exposure to the students to learn basic and advance electronic systems.

Total number of classrooms available: 17

Total number of Seminal halls: 1

Total Number of Conference Room: 1

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Institution organizes extra -curricular activities - sports(outdoor and indoor games), NSS, cultural activities, etc.

In the institution, indoor sports facilities are made available for the students which help in developing their skills as well as help them to relax and entertain themselves in their leisure time.

The following infrastructure and equipments are made available for extra-curricular activities in the institution:

Indoor game facility :

SRNo

Name Of Game/Facility

Number

Area in sq. mtr.

1

Chess

05

11.70

2

Carom

05

11.70

3

Table Tennis

01

23.41

Outdoor game facility:

Sr. No

Name Of Game/Facility

Number

Area in sq. mtr.

1

Cricket

01(SRPF Ground)

5000 Sq.Mtr

2

Football

01(SRPF Ground)

5000 Sq.Mtr

3

Badminton

01(Kataria Ground)

300 Sq.Mtr.

These facilities help in all-round development of students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

12

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

17.66

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Institution's Knowledge resource center/ Library has a stack room with more than 8500 books, textbooks, journals, and digital resources. The Integrated Library Management Software (ILMS) is an automated package of library services that has several functions. It offers Online Public Access Catalogues (OPAC) services like cataloging, searching, Patron management, Acquisition, Circulation, Report generation, indexing of bibliography, Serials management with a full screen graphical web-based user interface. Users can claim the book, reserve the book and renew the books as well as patrons can see their search history, Fines holdings and all other details. They can suggest books from their own account through the library network Content pages of books available in the OPAC search.

Name of ILMS software

Koha

Nature of automation

Partially

Version

koha version 16.11.06.000

Year of augmentation

2018

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2.71562

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

30

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

IT infrastructure is a base part of the institution; we have three computer laboratories with internet facility. The college has adequate IT facilities for strengthening the teaching and learning process. Campus is upgraded with all the necessary IT facilities. The college has 140 computers with N computing facility out of which 81 computers are in the laboratories for student use with required software and antivirus. The computer lab is powered by UPS to ensure uninterrupted usage of power. All computers in the laboratory are connected in LAN. In order to provide high quality speed of network, the college has 45Mbps broad band connectivity. LCD projectors are installed to provide effective teaching and learning facility. Faculty use power point presentations, videos etc. in the class rooms to enhance teaching learning process. Scanners, printers, reprography facility is available and faculty make use of this for the benefit of students. The college campus is Wi-Fi enabled. Faculty can access Wi-Fi anywhere in the campus to gain additional information, carry out research activities, and download the documents.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

140

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in

B. 30 - 50MBPS

the Institution	
File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File
4.4 - Maintenance of Campus Infrastructure	
4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)	
4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)	
155.02	
File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File
4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.	
Maintenance Policy and Procedure:	
<p>1. The institution has defined policies and procedures for the maintainance of physical , academic and support facilities and their utilization. We have a well defined system and staff for this purpose. The maintenance department is vigilant about the requirements of maintainance of all facilities in order to ensure optimum utilization and financial resources allocated for maintainance. Timely requisitions are givenfor repair and maintainance works. Heads of all the departments prepare requisition for repair workand it is processed properly which islater on sent to the incharge of repair and maintenance. The requisite sanction is given by the Principal and the repair workis undertaken by the technicians. The financial provision is made and</p>	

proper approval is taken by the management committee and a payment for the same is made. The maintenance in-charge looks after whether the available resources are optimally used according to the priority.

2. The institution has Annual Maintenance Contracts for elevators, generators, water cooler with purifiers, Printers and intercom.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

60

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

21

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://arihantcollege.ac.in/gallery/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

425

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

425

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

<p>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</p>	<p>A. All of the above</p>
--	-----------------------------------

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

53

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

20

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

5

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Every year, the College selects, Sports Representative and Class Representative. Representation is provided for students on Statutory Bodies such as the Internal Complaint Committee (for Prevention of Sexual Harassment), Anti Ragging Committee and Grievances Committee. The representatives participate in committee meetings, deliberations and decision-making process and bring the much-needed students' perspective to the work in hand. They are assigned special tasks during co-curricular, extra-curricular and sports activities. They also help in coordinating the Alumni and Current students' festival and entrepreneurship event. Members of the Students Council perform a proactive role during Inter Collegiate Events and Competitions related to Sports, Academics, Co-Curricular and Extra-Curricular activities such as Annual Sports Day, Annual Prize Distribution Program, Cultural activities and Competitions, Annual NSS Winter Camp, Science Day celebration, Commerce Fest organized in the College. Besides this, Student Council Members as well as Student representatives take a lead to assist faculty members for helping coordinating and volunteer in several college level as well as departmental activities.

Besides an active Student Council, each class also has a Class Representative who acts as a bridge between the students and the teachers. They ensure timely dissemination of information regarding events, examinations, and even learning material.

File Description	Documents
Paste link for additional information	https://arihantcollege.ac.in/committees/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

144

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Arihant College has always considered its alumni as a source of strength, support and sustenance in all its endeavours. The Alumni Association of Arihant College was registered in 2019 under the Registration Act, 1860 in order to fulfil the long felt need for a forum and the cherished desires of its alumni. A committee has been constituted to provide vision, guidance and to coordinate the all-round activities of the Alumni Association.

In order to have continuous and formal interaction with the alumni, college decided to form a 'ARIHANT-ALUMNI-ASSOCIATION' has been registered (Registration No. Maha/1864/2019/Pune Dated 13/12/2019).

The process of online registration of association member is

available on college website.

Link : <https://forms.gle/ab9k7nP2yzgcy5odA>

Objectives

- To interact with all the stake holders of our college.
- To encourage students to become entrepreneurs by undertaking training programmes in various forms.
- To help the students with the help of alumnis for giving better opportunities in placements.
- To provide guidance to the students of the College with reference to career choice and development.
- To support us through donations in the form of books and facilities for ICT-enabled teaching.
- To participate actively as a guest speakers or as jury members for various competitions and events.

File Description	Documents
Paste link for additional information	https://arihantcollege.ac.in/arihant-college-alumni-association/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision :

Arihant Education Foundation (AEF) aspires to be a leader in every sphere and to be recognized for innovation and quality in teaching and learning process. AEF believes in wisdom expansion i.e. '???????? ????????????' by improving and bringing transformation among students and community, socially and academically through

collaborations, innovation and extensive knowledge with skill training for national development.

Mission

- To educate, empower and enrich the students with knowledge and skills
 - To impart value based education to make the students competent, accountable and civilized citizens
 - To motivate the students for commitment towards the society.
 - To develop moral, ethical, social, aesthetic and democratic values amongst students.
 - To provide a platform for interaction between academicians, industrialists and students for enhancing employability and developing human resources.
 - To prepare students for participating in global scenario and connecting with global issues.
 - To make students skillful and productive for their contribution in national development.
 - To emphasize on developing the emotional and social quotient amongst students
- Perspective Plan:**
- Our strategic plan is up-gradation and sustainable growth of our college. Accordingly, our management has defined perspective plans with action.

File Description	Documents
Paste link for additional information	https://arihantcollege.ac.in/about-us/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution conducts Management level meeting, where the policy framework and plan of action is framed. Thus, the institution adopted a systematic approach towards decentralized participatory management. The Institute religiously follows the policy of decentralization. Most of the academic and administrative powers are delegated to the Heads of Departments, Coordinators of Various Committees and the Administrative department.

HOD manage the activities of the department with the help of class in charges and Mentors. HOD is also given the freedom to plan guest lectures and sign MoUs with the industry or other

institutions. Mentors maintains the healthy relationship with students and ensure periodic mentoring activity of students. Each department organizes various academic, technical, knowledge sharing activities through eminent resource persons under the respective departmental programs /activities.

? The Disciplinary Committee framed the policy regarding the anti-ragging to make the campus Ragging free zone. ? Examination Cell adopts methods for valuation, paper setting, and proper conduction of exams, Malpractices, and results. ? Library Committee ensure the Institutional Library has all prescribed books relating to all functional areas. ? Training and Placement Cell provide training in soft skills and domain areas to get them placed in well reputed MNCs.

File Description	Documents
Paste link for additional information	https://arihantcollege.ac.in/wp-content/uploads/2022/03/Academic-Calendar-2021-22_compressed.pdf
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The coordination is carried out effectively through the proceedings of various bodies of the College that fulfil the plans stated in its Plan of Action, prepared by various committees as per the needs reviewed and approved by the Principal and the Management. Here, an illustrative example "Preparation of Academic Calendar" for each academic year.

The case study of the "Preparation of Academic Calendar": The college functions with the method of decentralized governance system. The Principal along with the head of the various departments has the authority of deciding the activities and allotting the responsibilities to the staff members.

The departmental activities include preparation of timetable, subject allocation, purchase and maintenance of equipment consumables, internal exams, workshops, guest lectures and industrial visits, internships, etc.

All the academic activities are decentralized and decision making

is based on discussion in the committee meetings, departmental meetings, staff meetings, HODs' meetings with the Principal.

The Principal coordinates with the management, administration, and HODs. The Academic Calendar is prepared at the commencement of each academic year.

The prior preparation of academic planner helps in identifying resource persons or chief guests for different activities mentioned. Further, it helps to plan student's activities for that academic year.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://arihantcollege.ac.in/wp-content/uploads/2022/03/perspective-plan-2015-2025.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

College form a governing council having President, VicePresident, Secretary and members. They ensure adherence to norms, rules and policies of UGC and affiliated university. The Institute has following committees: Administration set up - The Principal is the Academic and administrative head. All administrative work related to academics, accounts and records are maintained. College Development Committee - The Principal is a Secretary, take all decisions regarding improvements of college. Admission Committee - Admission related activities like admissions planning, advertisements, and preparing a final list. Library Advisory Committee: This committee decides the procurement, use and maintenance of books and magazines. Examination Committee: The examination work such as; exam papers printing, results preparation, record maintenance and mark submission to university.

National Service Scheme (NSS): NSS has student volunteers, Program Officers involved in social welfare. Grievance Redressal Cell: This is headed by Principal to redress grievances related to students

.Anti-Ragging Cell: This Cell ensures safety and security of students. **Students Development Board:** They organize programmes such as Earn & Learn, Special Guidance Scheme, **Placement Cell:** It guides students to secure jobs through placement drives conducted on campus. **Service rules:** The College follows service rules laid down by UGC, State Government and SPPU.

File Description	Documents
Paste link for additional information	https://arihantcollege.ac.in/committees/
Link to Organogram of the institution webpage	https://arihantcollege.ac.in/wp-content/uploads/2022/03/Organogram-converted.pdf
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

In the Institutes, Staff welfare is given foremost importance. Existing welfare measure for teaching and non-teaching staff are:

Welfare measures for teaching and non-teaching members :

1. **Employees Provident Fund:** Keeping in view the future safety of employees, the institute contributes specific amounts towards PF

loan employee as per PF rules.

2. Advance Against Salary: Whenever any teaching and administrative staff face financial problems, the college has policy to provide advance against salary.

3. Leave Policies: Casual leave and duty leaves given as per rules. If staff is attending their duties on holidays compensatory off are given.

4. Centralized reprography facility (Xerox) for Teaching & NonTeaching staff.

5. Leave on Duty: Leave on duty is provided to teaching staff of the institute to attend guest lectures, Conferences, FDPs.

6. Wi-Fi campus for Teaching, NonTeaching staff and Students.

7. Salary advance facility for teaching and non teaching staff in case of urgency.

8. Birthday Celebration: The Birthdays of staff members are jointly celebrated by felicitating them and offering best wishes on behalf of the college.

File Description	Documents
Paste link for additional information	https://arihantcollege.ac.in/code-of-conduct-by-statutory-bodies/
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

2

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Institute follows all the basic employment and promotional policies as required by SPPU and Government of Maharashtra. Each faculty completes a self-appraisal procedure every year. Self-appraisal is done on the basis of following points. 1. Teaching learning process evaluation Specific duties assigned by HODs 2) Contribution towards additional and co-curricular activities. 3) Completing exam duties assigned by SPPU.

Appraisal Procedure: 1. The achievements of faculty members are monitored and updated in college records. 2. The appraisal report of faculty is made on the basis of his/her yearly achievements, discipline, quality of teaching and then submitted to the Principal. 3. Self-Appraisal Forms provided by the management. The staff are required to rate their performance on various parameters, based on which the Principal gives a rating on the basis of performance throughout the academic year and then sent to higher authorities. 4. Through the Self-appraisal system we evaluate the shortcomings and help to improve the performance of faculties. Once the form is returned to the management, it then checks each form for their rating and from a predetermined scale decides the increment to be provided to each staff member.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The External Audit is conducted for every financial year by external auditor M/s. Sanjay S. Rathi & Company (Chartered Accountant Firm) who conducted the external audit for financial year 2022-23. The Firms appointed as external auditor, conduct an external audit and certify the financial statements viz. Balance Sheet and Income and Expenditure Accounts. The auditors also conduct an audit of Cash Book, Ledgers and Subsidiary Books etc. and report the Management on discrepancies found out. Accordingly, a report is prepared and submitted to the management. The auditor has relied on data provided for student intake and fees collected provided to them during the audit. Auditor relied on management approval for fees recorded in the current year, advance fee received for next year and outstanding fees in books of account. The university fees and exam fees have been netted off in the balance sheet. Register of movable and immovable property are maintained separately. However, the current year's updation is in the process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institute is a self-financed institution, where the funds are generated through the fees paid by the students. The institute has a well-defined mechanism to monitor effective and efficient utilization of available financial resources for the development of the academic processes and infrastructure development..

Institutional budget is prepared every year taking into consideration of recurring and non-recurring expenditures.

Accordingly, all the administrative and academic heads are requested to submit the budget required for the subsequent financial year. Along with this all coordinators of different cells viz., Various Dept., Exam Cell, NSS Cell, etc. are instructed to submit their budget to Account office.

1. Institute adheres to Utilization of budget approved for academic expenses and administrative expenses by management.

2. After final approval of budget the purchasing process is initiated by purchase committee which includes all head of departments and account officer, accordingly the quotations called and after the negotiations purchase order are placed. 3. The payments is released after delivery of the respective goods it is done as per the terms and conditions mentioned in Purchase order.

4. All transaction has transparency through bills and vouchers.

Financial audit is conducted by chartered accountant every financial year to verify the compliance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC adopted following quality assurance strategies and processes::

1. Introduction of Add-On Courses to enhance skill-based learning.
2. Signing MoUs/Collaboration with different industries and other academic institutions for exchanging knowledge and expertises.
3. Prepared Plan of Action for year 2021-22. Prepared Action Taken Report on the Plan of Action. Conducted 03 meetings of IQAC . Submitted AQAR of academic year 2021-22 to NAAC on 28-04-23.
4. Reviewed Teaching Learning process through Syllabus Planning, Lectures Notes and Syllabus Completion Reports.
5. Monitored Teaching-Learning and Evaluation process.
6. Conducted Online SSS. 163 students actively participated in the survey. Collected feedback on academic activities and ambience from the stakeholders, analyzed the feedback and suggested corrective measures for quality improvement.
7. Book bank facilities for poor meritorious students.
8. Organizing Career counseling programmes.
9. Organising seminar /workshop/ FDP for capacity building/quality enhancement of students and faculty members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC has been playing pivotal role in channelizing and systematizing the efforts and measures of the institution towards academic excellence.

The IQAC conducts periodic meetings to plan quality oriented activities and review their outcomes. Teaching Learning process is reviewed by IQAC through Syllabus Planning, Lectures Notes and Syllabus Completion Reports submitted by each faculty member.

During regular meetings with the HODs and academic coordinators, feedback received from the students is conveyed to them and in case of necessary corrective measures, they are advised to follow proper action.

All the teachers ensure that students grasp the subject matter to a desirable extent and measure their progress by conducting regular class tests and question answer sessions. Students are encouraged to respond to feedback forms relating to the teaching process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s)

C. Any 2 of the above

Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES
7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Arihant College shows gender sensitivity through various initiatives and actions for creating a safe, secure, and healthy atmosphere in the campus. The institute has policy of appreciating faculty without gender bias.

Internal Complaint Cell , Student Development Board and NSS organize various gender equality, gender sensitization and self-defense awareness programmes such as International Women's Day, Self-defence training programme, and webinars on Women Empowerment.

Safety and Security: Provision of Security Gate at college entrance. Provision of CCTV surveillance on a college campus. Use of Identity Cards by all staff and students on the college campus. Provision of a separate two-wheeler parking area for girl students and staff.

CCTV Cameras: The institution is under efficient CCTV surveillance with footage backup of 15 days. There are 105 CCTV cameras in the Institute.

Security Staff: We have 24 x 7 Security in the institute. The security staffs look after security of the students and staff of the institution.

Internal Complaint Cell (ICC)1 : ICC works for prohibition of issues related to womenharassment.Regular guidance and counseling is provided to female students and women employees.

Anti-Ragging Committee: For Safety and Security ofstudents,Institute has Anti-Ragging Committee to spread awareness of ragging and to avoid adverse effect ofRagging in the Institute.

File Description	Documents
Annual gender sensitization action plan	https://arihantcollege.ac.in/annual-gender-sensitization-action-plan/
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management :

Separate dustbins are kept in every room and the waste collected on a regular basis is sent to the PMC disposal unit.

The college promotes effective solid waste management by

encouraging students and staff to use designated green and blue dustbins for separating dry and wet waste.

Liquid Waste Management:

We have a proper system for liquid waste management which is basically created from the toilets of the college premises. All the drainage chambers are regularly cleaned up at the specific time.

E-waste Management E-waste is sent to the local vendor for recycling.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institution has taken several efforts in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities.

Students of all categories are given admissions in the college as per the policy of the Government of Maharashtra. The persons from diverse backgrounds contribute in the academic, & administrative and other activities which show that there is inclusive environment in the institution.

Our college preserves the socioeconomic and linguistic diversity by celebrating the Constitutional Day, The Sadbhavana Diwas or Harmony Day, Marathi Day, Hindi Day is celebrated every year. It promotes more linguistic diversity in real sense. All three languages viz. Marathi, Hindi and English are used as languages of instruction.

Admissions and participation of students in extracurricular, cocurricular activities such as NSS and cultural department programmes show that gender ratio and communal socio-economic diversity is maintained in the institution.

Republic Day (26th January) and Independence Day (15th August)-, 'World environment Day' (5th June)-. International Yoga Day (21st June) - ,Wachan Prerana Din (15th October)- 'Constitution Day' (26th November)- etc are celebrated every year.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Every year various departments of the College undertake activities for inculcating the importance of the Constitution in our lives and try to sensitize the students by inculcating the Constitutional values, fundamental rights, duties, and responsibilities of students as a citizen of India. College celebrates Patriotic days like Republic Day, Independence Day.

The institution also celebrates Human Rights Day, an international day of observance, held annually on December 10, in commemoration of the anniversary of the adoption of the Universal Declaration of Human Rights (UDHR), in which we make our students aware of their fundamental rights and duties. We also have conducted the program on Consumer Rights to Page spread and inform the students about the rights they have been as a Consumer. On the occasion of Teachers Day and National Literacy Day, we undertook the programs to appraise and make staff as well as students aware of the National Education Policy by the Indian Government.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://arihantcollege.ac.in/wp-content/uploads/2022/03/7.1.9.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to

B. Any 3 of the above

the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution organizes national and international commemorativedays, events and festivals. Every year, Institute celebratesIndependence day, Republic day, Shivaji Maharaj Jayanti, Dr. B.R.Ambedkar Jayanti, Mahatama Phule Jayanti/Punyatithi, SavitribaiPhule Jayanti, Sadbhavana Divas, National unity day, Teachers Day, Hindi Dinetc.The Institution also organised Lectures, activities,and screening the short film followed by fruitful discussionsessions which stir our thoughts and make us think on the topic.We have the practice to take Poster Competitions, GroupDiscussionetc. for students to have their maximum involvement andto let them know the deeds done by our National Heroes andcontributors. Various programs are organized to raise awarenessabout the Environmentalism and Freedom of women, to inculcateNational Integration and unity, to give an opportunity to the students to express themselves as a tribute to the Teachers, topromote national integrity and the spirit of fraternity.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice-I Title: "Stand Up & Start Up"

Objectives: To develop and strengthen the quality of entrepreneurship.

Context : Students after completing their education face difficulty in search of employment. Considering this in mind Institute has devised various initiatives to develop entrepreneurship skills among them. Practice Commerce Fest was organized activity "I am an Entrepreneur/My New Business". Students from various courses have started their ventures. Start - up and Innovation Cell was started to nurture the skills of students with the support of faculty. **Evidence of Success:** The grand success of Commerce Fest year after year shows interest of students in Entrepreneurship.

Problems Encountered and Resources Required : There is time constraint for students to pursue these activities.

Best Practice-II HR Development

Goal: The College has sincere awareness of motivating the employee at every level.

Context: These activities are conducted by the college to contribute towards the overall development of the personality of the employee.

Evidence of success: The loyalty of the staff towards the institution increases. This ultimately results in retention of the staff for longer period.

Problems Encountered:Initially we found that the staff member feels some awkwardness as his/her birthday is celebrated openly which used to be a personal/ family event .

File Description	Documents
Best practices in the Institutional website	https://arihantcollege.ac.in/wp-content/uploads/2022/03/best-practices.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institute always try to achieve recognition for innovation and quality teaching and learning process. It also tries to bring transformation among students as well as in community. 1. ICT- 2. OBS studio- 3. Open-shot Video Editor- This software utilizes video effects engine, unlimited tracks, time effects, slow-motion and animation within the application. It helps to create impactful and interactive videos for the students. 4. Virtual classroom :Google classroom, Google Meet and Zoom- Classroom use to streamline assignments, boost collaboration, and foster communication. Google-meet and zoom have wide range of in-demand video conferencing tools, including screen and app sharing, meeting recordings, meeting transcripts, chat, participant spotlight and virtual backgrounds. It was very difficult to conduct lectures to the students remotely in the pandemic period, so our teachers first took the initiative to train the teachers from different location of the country online and had help them to deliver their lectures more effectively. According to assessment year our institute shift online to offline education. After pandemic situation institute to run by online as well as offline classroom. Thereunder to established moral value and technical support.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The future plans of Action for next Academic year is

1. To introduce various short term ,certificate courses or value added courses at institute level.

2. To impart more experiential learning experiences to students. To improve the learning outcomes, students need to be engaged with what you are doing. Today, students have the best option in the form of e-learning which has gained tremendous popularity during this pandemic period.

3. To have more industry academic interface so that there is more corporate participation in academics. Work towards establishing more linkages with industry. This could be done by inviting experts from the industry to enable students to be better prepared to face challenges in their careers of choice. The institution plans to focus more on research and development in the next Academic year . 4. To further Strengthen the ICT .

5. Conducting programmes to encourage and support students to start their own business ventures. To conduct student focused academic and skills development activities. To arrange career guidance programmes.

6. Introduce welfare measures for the teaching staff and enhance welfare measures for the non-teaching staff and students. To organize various student and faculty development programme. To ensure quality of academic programs. Introduction of standardized mechanism for reporting to IQAC.

7. Initiatives for an ecofriendly learning space.